

KUSHLA WATER DISTRICT MEETING
BOARD OF DIRECTORS
January 25, 2016
Minutes

The 556th meeting of the Board of Directors of the Kushla Water District was held at 4:00pm on Monday, January 25, 2016, at the Kushla Water District office, 6649 Highway 45, Eight Mile, Alabama.

CALL TO ORDER –

The Chairman, William Silver, called the meeting to order at 4:00pm. Members present were: Charlotte Lambert, Rev. Christopher Williams, Earl Hudson, Mattie Smith, Michael Robitzsch, Nathaniel Cotton and Tommy Vice. Non-members present were: Jerry Luker, Tom Galloway, Jr., Daryl Taylor, James Todd and Lenora Clark

INVOCATION – was led by Christopher Williams.

ACKNOWLEDGEMENT OF VISITORS/REQUEST - There were no visitors at today's Board Meeting.

APPROVAL OF MINUTES – Motion to approve the minutes of the Board Meeting December 14, 2015 was approved by Tommy Vice. The motion was seconded by Nathaniel Cotton and unanimously approved by the Board.

Web Report: Web Site Report given to Board Members.

STANDING REPORTS –

Engineer (Jerry Luker) –

- Received comments back from ALDOT on driveway permit for new office building. It is usually good for a year before expires.
- No update on the Pay As You Go Project.

Attorney (Tom Galloway, Jr.) –

- Bond Attorney has worked out getting building loan on parity with other USDA loan. Should have ready pretty quick.

Supervisor - (Daryl Taylor)

- Gallons sold: 9,915,000 gallons. Water loss at 21.9%.
- Cost: \$2.29/1000
- Repaired leak in main on Dogwood Trail and Pake Road.
- Purchased 16 meters of the ones we now have installed to hold in reserve.

Secretary/Treasurer (Lenora Clark) –

- Profit and Loss report for December 2015 was given to the Board Members.

Finance Committee Chairman (Earl Hudson) –

- No movement or changes in December on our current CDs.

Office Manager (James Todd) –

- A couple of new customers. Due to the holidays there were no meters pulled or locked.
- To read meters on Thursday, January 28 and mail bills on Friday.

OLD BUSINESS –

- Putting purchase of new truck on hold for now.

NEW BUSINESS –

- Bids to repair roof on the office building were opened with lowest bid by Mill Company, Inc. at \$4,800. Motion to accept this bid was made by Charlotte Lambert with exception that they verify the company as no one was familiar with them, and if checks out, go with option #3. The motion was seconded by Michael Robitzsch and unanimously approved by the Board.
- Motion to adopt the 2016 Holiday schedule was made by Charlotte Lambert. The motion was seconded by Tommy Vice and unanimously approved by the Board.
- Update to the Personnel Manual as follows: Leave and Attendance, page 4, Item II-A: Annual Vacation: delete ‘accrued per pay period’ with the remaining outline of vacation leave to remain.
Item II-B: Bereavement: Immediate family consists of parents, spouse, or child.

At this time Mr. Silver called the Board into Executive Session – Motion to accept was made by Charlotte Lambert and seconded by Tommy Vice with unanimously approval by the Board.

The Board will not conduct any business following the Executive Session.

I, Lenora G. Clark, do hereby certify that this is a true and accurate report of the meeting of Kushla Water District Board of Directors held on January 25, 2016.

Lenora G. Clark, Secretary/Treasurer

Approved by the Board of Directors