

KUSHLA WATER DISTRICT MEETING
BOARD OF DIRECTORS
March 25, 2025
Minutes

The 665th meeting of the Board of Directors of the Kushla Water District was held at 4:00 PM on Tuesday, March 25, 2025, at the Kushla Water District office, 6210 Highway 45, Eight Mile, Alabama.

CALL TO ORDER: The Chairman, William Andrews, called the meeting to order at 4:00 PM. Members present were Daryl Taylor, Earl Hudson, Jennie Reese, Nannie Rolison, Nathaniel Cotton, R. Leland Nelson, and Erica Massey. Non-Members present were Jo Ann Marquis and Chad Hennis.

INVOCATION: was led by Earl Hudson.

William Andrews introduced and welcomed our new Board Member -Erica Massey.

ACKNOWLEDGEMENT OF VISITORS/REQUEST:
No visitors were present.

APPROVAL OF MINUTES: Chairman, William Andrews entertained a motion to accept the minutes of the February 25, 2025, Board Meeting, as written. Nathaniel Cotton made a motion to accept the minutes as written. The motion was seconded by Leland Nelson. The Board were all in favor of the approval of the minutes of the February 25, 2025, Board Meeting, with the exception of Nannie Rolison who said no on the approval of the February 25, 2025, Board minutes.

Web Report: The Web Report for March 2025 was given to each Board Member.

STANDING REPORTS:

Engineer (Jerry Luker): See Addendum -- Engineer's Report. Topic discussed - Henry Morgan Road reporting met with the superintendent at location then later that week the superintendent will locate and mark water line with Speaks surveying the line location to determine recommendations for obtaining easement further investigation is required. Provide update at next meeting.

Jerry Luker, engineer, reported on Project ARP02-22 Mobile County ARPA funds and to repurpose the funds. It will be addressed during executive session.

Attorney (Jay Ross): Jay Ross reported on legal matters.
Mr. Ross reported the collection letters had been sent out.

Reported the new service contract of maintaining and servicing of 119 fire hydrants at a cost of \$10.00 per fire hydrant had been presented to Saraland and still working with the city to get the approval.

Motion by Daryl Taylor the letter drafted by our attorney be signed which states Kushla Water accepts and approves the realignment of the service areas between Kushla Water and Turnerville Water. Nathaniel Cotton seconded the motion to sign the letter and the Board were all in favor of the motion.

Superintendent (Chad Hennis) -- Report of February 2025

1. Well 3 and 4: 15,979,666 gallons
2. Water sold: 13,759,789 gallons
3. Water loss: 6.4%
4. Service Leaks: Old Citronelle Road
Lafitte Rd
Curb Stops
John Shinn Rd
Old Citronelle Road Curb Stop
Hogg Rd.
Hickory
Waterall Dr.
Dogwood Trail
5. Number of Work Orders Completed: 54
6. Number of AL811 Locates: 83
7. All Bact-samples: Coliform Absent

Report on Henry Morgan Road --Chad Hennis, superintendent, stated Jerry Luker had already discussed earlier in the meeting with the Engineer's report.

Secretary/Bookkeeper

- Profit and Loss Report for February 28, 2025, was given to each Board Member.

William Andrews, Chairman, ask the Board to accept the Profit and Loss Report ending February 28, 2025, as printed. Earl Hudson made a motion to accept the Profit and Loss ending February 28, 2025, as printed and Daryl Taylor along with Erica Massey seconded the motion. The Board were all in favor to accept the Profit and Loss ending February 28, 2025, as printed with the exception of Nannie Rolison who said no on accepting the minutes.

Finance Committee Chairman (Earl Hudson):

- No movement of CD's in February 2025

Office Assistant (Wendy Smith) – Report for February 2025

- Number of customers billed 02/01/2025: 2197 – \$95,023.02
- Accounts with credit: \$20,772.76
- Number of payments received 02/01-02/28/2025: 2,385- \$90,967.56
- Number of accounts with Late Penalty 02/16/2025: 375- \$3,303.78
- Number of Bank Check payments received: 823 - \$39,403.81
- Number of Cash payments received: 258- \$9,630.48
- Number of Credit Card/On Line payments: 850 - \$41,933.27

OLD BUSINESS –

- Collection fees to Saraland on Fire Hydrants discussed earlier in the meeting.
- Progress Report given on the CUSI UB4 (billing software) upgrade.
- Committee Reports-

Nannie Rolison presented proposed Extreme Heat policy. Emailed and copies made of the policy for all Board members to review and comment to come back ready to discuss at the next board meeting in April. Nannie Rolison made a motion to purchase a heat stress wet bulb globe temperature meter to monitor the heat index. The motion was seconded by Earl Hudson and the Board were all in favor of the motion.

William Andrews made a motion for Erica Massey to be appointed as the new director of the Health & Safety Committee. The motion was seconded by Daryl Taylor and the Board were all in favor of the appointment.

NEW BUSINESS –

- **Auditor:** 2023-2024 Audit Report – Deborah Hodges - Prichard, Dewberry & Hodges, CPA
Motion to approve 2023-2024 Audit as presented was made by Earl Hudson.
The motion was seconded by Jennie Reese and approved by the Board to accept the 2023-2024 Audit as presented. Deborah Hodges stated that the Audit 2023-2024 would be available to KWD in a few weeks.
A 2025 Budget worksheet was presented for the Board to review. A motion was made by Earl Hudson for the Board to review the 2025 Budget worksheet over the month and discuss at the next board meeting in April. The motion was seconded by Daryl Taylor and the Board were all in favor of the motion.
- Derek Lang – The L Connection, Inc. presented and discussed with the Board cyber security services. After discussion, the Board decided to review the information provided by Mr. Lang and make a decision at the next meeting.
- Earl Hudson made a motion to recommend the re- appointment of Jennie Reese as representative of Place 5- Chunchula on the Kushla Water Board. The motion was seconded by Daryl Taylor and the Board were all in favor of the recommendation.

William Andrews made a motion to enter into Executive Session and Jennie Reese seconded the motion. The Board entered into Executive Session at 6:05 PM and ended at 6:58 PM.

William Andrews entertained a motion on Project ARP02-22 Mobile County ARPA funds for the attorney to speak with the Mobile County Commission on our behalf to facilitate the re-purposing of the ARPA funds for a water tank instead of a well. Earl Hudson made a motion for the attorney to speak with the Mobile County Commission to facilitate the re-purposing of the Mobile County ARPA funds for a water tank. The motion was seconded by Jennie Reese and the Board were all in favor.

Daryl Taylor made a motion to hire part time employee to work two days per week. The motion was seconded by R. Leland Nelson and the Board were all in favor to hire part time employee to work two days a week.

Motion to adjourn the Board Meeting was made by Daryl Taylor. The motion was seconded by Earl Hudson and approved by the Board.

I, Jo Ann Marquis, do hereby certify that this is a true and accurate report of the meeting of Kushla Water District Board of Directors held on March 25, 2025.

Jo Ann Marquis
Jo Ann Marquis, Secretary/Bookkeeper

4/21/2025
Date