

KUSHLA WATER DISTRICT MEETING
BOARD OF DIRECTORS
April 29, 2025
Minutes

The 666th meeting of the Board of Directors of the Kushla Water District was held at 4:00 PM on Tuesday, April 29, 2025, at the Kushla Water District office, 6210 Highway 45, Eight Mile, Alabama.

CALL TO ORDER: The Chairman, William Andrews, called the meeting to order at 4:00 PM. Members present were Daryl Taylor, Earl Hudson, Jennie Reese, Nannie Rolison, Nathaniel Cotton, R. Leland Nelson, and Erica Massey. Non-Members present were Jo Ann Marquis and Chad Hennis.

INVOCATION: was led by Leland Nelson.

ACKNOWLEDGEMENT OF VISITORS/REQUEST:

Elizabeth Yelverton, Misty Lynd, Carvin White, and Murray Turner addressed the Board about damage to their road - Oak Cliff Drive and cloudiness in their water caused by the water leak on the road and requested status of when road would be repaired. Chad Hennis responded explaining that Overstreet Paving would be coming next week to repair the road and regarding the cloudiness he explained air gets in the water line and have to flush the lines clearing up the cloudiness.

Nathaniel Cotton made a motion to enter into Executive Session and Earl Hudson seconded the motion. With all yes votes in a roll call vote, the Board entered into Executive Session at 4:14 PM. A motion made by Earl Hudson to end Executive Session at 4:42 PM and seconded by Leland Nelson.

APPROVAL OF MINUTES: Chairman, William Andrews entertained a motion to accept the minutes of the March 25, 2025, Board Meeting, as written. Earl Hudson made a motion to accept the minutes as written. The motion was seconded by Jennie Reese and Erica Massey. The Board were all in favor of the approval of the minutes of the March 25, 2025, Board Meeting, with the exception of Nannie Rolison who said no on the approval of the March 25, 2025, Board minutes.

Web Report: The Web Report for April 2025 was given to each Board Member.

STANDING REPORTS:

Engineer (Jerry Luker): See Addendum -- Engineer's Report. Topics discussed - Henry Morgan Road reporting met with the superintendent. Chad, superintendent, had located and marked the line. Speaks will survey the line location and provide recommendations for obtaining easement along with unexplained low pressure on the line requiring further investigation. Provide update at next meeting. Reported a permit application for water service on Hwy. 45 has been completed and has been submitted to ALDOT.

A motion was made by Daryl Taylor to approve the purchase of waterline materials at an approximate cost of \$25,000 for all the materials on the line extension on Hwy. 158 with the property owner agreeing to actually construct the line. Leland Nelson and Jennie Reese seconded the motion. The Board were all in favor to approve purchase of the waterline materials at an approximate cost of \$25,000 on the line extension on Hwy. 158.

A motion was made by Earl Hudson to accept the cost estimate of \$2,664,550 for Project ARP05-22 Mobile County -storage tank. Daryl Taylor seconded the motion and the Board were all in favor of the acceptance of the cost estimate of \$2,664,550 for Project ARP05-22 Mobile County-storage tank.

Nathaniel Cotton made a motion to approve the Contract for Engineering Services on the Hwy. 158 area water tank project between Kushla Water District and Speaks & Associates. Daryl Taylor seconded the motion and the Board were all in favor to approve the Contract for Engineering Services between Kushla Water District and Speaks & Associates.

Attorney (Jay Ross): Jay Ross reported on legal matters.

Reported a one-year service contract for maintaining and servicing -119 fire hydrants at a cost of \$10.00 per fire hydrant per month subject to annual renewal was accepted by Saraland. Nathaniel Cotton made a motion to proceed with the Fire Hydrant Service Contract as presented with an effective date of May 1st, 2025. The motion was seconded by Jennie Reese and the Board were all in favor to proceed with contract as presented with effective date of May 1st, 2025.

Superintendent (Chad Hennis) -- Report of March 2025

1. Well 3 and 4: 12,589,829 gallons
2. Water sold: 10,355,126 gallons
3. Water loss: 7.4%
4. Service Leaks: Oak Grove
Hwy. 45
Pine St.
5. Number of Work Orders Completed: 5
6. Number of AL811 Locates: 48
7. All Bact-samples: Coliform Absent

Report on Henry Morgan Road -- Jerry Luker discussed earlier in the meeting with the Engineer's report. A motion was made by Leland Nelson for Jerry Luker and Chad Hennis, superintendent, to research and investigate on moving line located on Henry Morgan Road and providing cost estimate to move the water line to the Board at the next meeting. The motion was seconded by Erica Massey. The Board were all in favor of Jerry Luker and Chad Hennis researching and investigating moving line and providing cost estimate to move line at next meeting.

Secretary/Bookkeeper

- Profit and Loss Report for March 31, 2025, was given to each Board Member.

William Andrews, Chairman, ask the Board to accept the Profit and Loss Report ending March 31, 2025, as printed. Earl Hudson made a motion to accept the Profit and Loss ending March 31, 2025, as printed and Jennie Reese seconded the motion. The Board were all in favor to accept the Profit and Loss ending March 31, 2025, as printed.

Finance Committee Chairman (Earl Hudson):

- Reported CD (#1055.12) \$244,353.51 would renew on April 28, 2025.
- Opened March 14, 2025 CD (#1063.01) \$43,516.46 @ 4.16% 8 months -November 14, 2025

Office Assistant (Wendy Smith) – Report for March 2025

- Number of customers billed 03/01/2025: 2204 – \$78,349.99
- Accounts with credit: \$17,469.27
- Number of payments received 03/01-03/31/2025: 1,848- \$104,557.37
- Number of accounts with Late Penalty 03/16/2025: 313- \$3,237.07
- Number of Bank Check payments received: 807 - \$51,344.59
- Number of Cash payments received: 272- \$14,494.09
- Number of Credit Card/On Line payments: 769 - \$38,718.69

OLD BUSINESS –

- Collection fees to Saraland on Fire Hydrants discussed earlier in the meeting.
- Progress Report given on the CUSI UB4 (billing software) upgrade.
- A motion was made by Daryl Taylor to approve a 3-year contract for managed cyber security services provided by The L Connection, Inc. Earl Hudson seconded the motion and the Board approved the managed cyber security 3-year contract.

Leland Nelson made a motion to approve a 1-year service contract with The L Connection for hosting and securing with SSL Certificate 3 email accounts for Kushla Water. Daryl Taylor seconded the motion, and the Board approved the 1-year service contract for hosting and securing the three email accounts.

Earl Hudson made a motion to stay with Rural Water Impact for website hosting until February 2026 when it comes up for renewal then in 2026 look into moving to The L Connection for our website hosting. The motion was seconded by Erica Massey and the Board were all in favor of staying with our current website hosting services until renewal in February 2026 then looking into moving to The L Connection for website services.

- A motion was made by Earl Hudson to approve the use of the 2025 Budget worksheet presented at the last board meeting to meet the request from the USDA. The motion was seconded by Jennie Reese. The Board were all in favor to approve the use of the 2025 Budget as presented to meet the request of the USDA with the exception of Nannie Rolison who said no to approving the use of 2025 Budget.

A motion was made by Nannie Rolison to setup a Budget Committee. The motion was seconded by Erica Massey. The Board were all in favor of setting up Budget Committee. Nannie Rolison, Jennie Reese, Erica Massey, and Wendy Smith will serve on the Budget Committee with Erica Massey and Wendy Smith, only able to commit to meeting 30 minutes before each board meeting to discuss and work on budget.

- Committee Reports-

Earl Hudson made a motion to approve the Extreme Heat policy and worksheet as presented by Nannie Rolison. The motion was seconded by Erica Massey and all the Board approved the Extreme Heat policy.

NEW BUSINESS –

- Purchased new CC readers to work with our new billing software -UB4

A motion was made by William Andrews to promote an office employee to Office Assistant I and give a merit pay raise to the office employee. The motion was seconded by Jennie Reese and approved by the Board.

William Andrews made a motion to give a merit pay raise to an office employee. The motion was seconded by Earl Hudson and approved by the Board.

Motion to adjourn the Board Meeting was made by Earl Hudson. The motion was seconded by Erica Massey and approved by the Board.

I, Jo Ann Marquis, do hereby certify that this is a true and accurate report of the meeting of Kushla Water District Board of Directors held on April 29, 2025.

Jo Ann Marquis
Jo Ann Marquis, Secretary/Bookkeeper

5/19/2025
Date