

KUSHLA WATER DISTRICT MEETING
BOARD OF DIRECTORS
June 24, 2025
Minutes

The 668th meeting of the Board of Directors of the Kushla Water District was held at 4:00 PM on Tuesday, June 24, 2025, at the Kushla Water District office, 6210 Highway 45, Eight Mile, Alabama.

CALL TO ORDER: The Chairman, William Andrews, called the meeting to order at 4:00 PM. Members present were Daryl Taylor, Earl Hudson, Jennie Reese, Nannie Rolison, R. Leland Nelson, and Erica Massey. Non-Members present were Jo Ann Marquis and Chad Hennis.

INVOCATION: was led by R. Leland Nelson.

ACKNOWLEDGEMENT OF VISITORS/REQUEST:

Jessie Reid, landlord, addressed the Board last month concerning a large water bill he received on a rental property and requested the Board to review the account for a possible water bill adjustment. He addressed the Board at this meeting to see if the Board had come to a decision. William Andrews, Chairman, stated the Board would make a decision at this meeting and would notify him next week of the decision.

John Dees addressed the Board last month concerning a large water leak on his property and requested the Board review his information for a possible water leak adjustment to his account. He addressed the Board at this meeting to see if the Board had come to a decision. William Andrews, Chairman, stated the Board would make a decision at this meeting and would notify him next week of the decision.

Visitors present:

Katie Davis

Larry Vickery

Stephanie Johnson Norwood -Councilwoman

APPROVAL OF MINUTES: Chairman, William Andrews entertained a motion to accept the minutes of the May 27, 2025, Board Meeting, as written. Earl Hudson made a motion to accept the minutes as written. The motion was seconded by Erica Massey. The Board were all in favor of the approval of the minutes of the May 27, 2025, Board Meeting, with the exception of Nannie Rolison who said no on the approval of the May 27, 2025, Board minutes.

Web Report: The Web Report for June 2025 was given to each Board Member.

STANDING REPORTS:

Engineer (Jerry Luker): See Addendum -- Engineer's Report. Topics discussed - Henry Morgan Road reported that Chad, Superintendent, believes line is not tied to 8-inch line on Kali-Oka and the line appears to be tied to old 6-inch water main with Chad, Superintendent, working to correct this issue.

Waterline materials for line extension on Hwy 158: the waterline materials had been delivered to site and the property owner has agreed to construct the line collaborating with their engineer to obtain ALDOT permit.

Reported on the Mobile County ARPA Funds and the ADEM DWSRF Funds.

Jerry Luker, Engineer, presented proposal from Southern Earth Sciences to perform soil borings and geotechnical reports at the site with an approximate cost of \$25,000 need approval from Board to authorize the work. Earl Hudson made a motion to approve and authorize Southern Earth Sciences to do soil borings and geotechnical reports at the site for approximate cost of \$25,000 for the work. Daryl Taylor seconded the motion, and the Board unanimously approved.

A motion was made by Daryl Taylor to approve the application fee with approximate cost of \$4,000 to ADEM for a Drinking Water Construction Permit for the new water tank. R. Leland Nelson seconded the motion, and the Board unanimously approved.

Attorney (Jay Ross): Reynolds Sorrell reported on legal matters.

Reported waiting for Saraland on approval of Fire Hydrant Agreement. Updated water user agreement with copies passed out for the Board to review and discuss further at next meeting.

Superintendent (Chad Hennis) -- Report of May 2025

- Well 3 and 4: 17,974,721 gallons
- Water sold: 14,753,076 gallons
- Water loss: 4.8%
- Service Leaks: Highway 45
Kali Oka Road
Lynd Road
Arden Road
Roberts Road
- Number of Work Orders Completed: 36
- Number of AL811 Locates: 54
- All Bact-samples: Coliform Absent

Report on Henry Morgan Road -- Jerry Luker discussed earlier in the meeting with the Engineer's report.

Chad Hennis, superintendent, reported the road repairs on Oak Cliff Road were completed.

Secretary/Bookkeeper

- Profit and Loss Report for May 31, 2025, was given to each Board Member.

William Andrews, Chairman, ask the Board to accept the Profit and Loss Report ending May 31, 2025, as printed. Earl Hudson made a motion to accept the Profit and Loss ending May 31, 2025, as printed and Jennie Reese seconded the motion. The Board were all in favor to accept the Profit and Loss ending May 31, 2025, as printed with the exception of Nannie Rolison who said no on accepting the minutes.

Finance Committee Chairman (Earl Hudson):

- Opened June 17, 2025 CD (#1064.01) \$200,124.13 @ 4.25% 12 months -June 17, 2026

Office Assistant (Wendy Smith) – Report for May 2025

- Number of customers billed 05/01/2025: 2197 – \$100,258.05
- Number of payments received 05/01-05/31/2025: 1425- \$71,919.16
- Number of accounts with Late Penalty 05/16/2025: 352 - \$3,784.13
- Number of Bank Check payments received: 754 - \$35,817.39
- Number of Cash payments received: 250- \$12,438.31
- Number of Credit Card/On Line payments: 384 - \$20,746.45
- Auto Draft Bank Payments: 6 - \$263.91
- Auto Credit Card Payments: 31 - \$1,340.61

OLD BUSINESS –

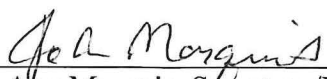
- Collection fees to Saraland on Fire Hydrants discussed earlier in the meeting.
- Progress Report given on the CUSI UB4 (billing software) upgrade.
- Water leak adjustments: Daryl Taylor reported on several water systems on their handling of water leak adjustments. After discussion, Earl Hudson made a motion to adopt a Leak Adjustment Policy for the purpose of providing relief to customers who experience an extremely high water bill as the result of a verified water leak. The policy entitles customers to request one leak adjustment during any five-year period provided customer presents documentation demonstrating higher water bill resulted from an actual leak by providing receipts or material invoices to confirm water leak. If leak adjustment is approved, the customer's water bill will be reduced by fifty percent with the reduced amount payable in a term not to exceed six months from the date the adjustment is granted. The motion was seconded by Erica Massey and unanimously approved by the Board.
- Committee Reports-

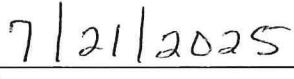
NEW BUSINESS –

- Nannie Rolison discussed PFAS along with EPA regulations.
- Discussion of hiring a former employee to sort maps of Kushla area.
- A leak adjustment granted by the Board for Mr. Dees under our newly adopted Leak Adjustment Policy. The Board approved a one-time forgiveness for the renter's large water bill to the landlord.
- William Andrews, Chairman, wrote letter to customer explained procedures for receiving a pressure regulator.

Motion to adjourn the Board Meeting was made by Jennie Reese. The motion was seconded by R. Leland Nelson and approved by the Board.

I, Jo Ann Marquis, do hereby certify that this is a true and accurate report of the meeting of Kushla Water District Board of Directors held on June 24, 2025.


Jo Ann Marquis, Secretary/Bookkeeper


Date