

KUSHLA WATER DISTRICT MEETING
BOARD OF DIRECTORS
July 29, 2025
Minutes

The 669th meeting of the Board of Directors of the Kushla Water District was held at 4:00 PM on Tuesday, July 29, 2025, at the Kushla Water District office, 6210 Highway 45, Eight Mile, Alabama.

CALL TO ORDER: The Chairman, William Andrews, called the meeting to order at 4:00 PM. Members present were Daryl Taylor, Earl Hudson, Jennie Reese, Nannie Rolison, and Erica Massey. R. Leland Nelson was not present at board meeting. Non-Members present were Jo Ann Marquis and Chad Hennis.

INVOCATION: was led by Jennie Reese.

ACKNOWLEDGEMENT OF VISITORS/REQUEST:

Visitor present: Larry Vickery

APPROVAL OF MINUTES: Chairman, William Andrews entertained a motion to accept the minutes of the June 24, 2025, Board Meeting, as written. Jennie Reese made a motion to accept the minutes as written. The motion was seconded by Erica Massey. The Board were all in favor of the approval of the minutes of the June 24, 2025, Board Meeting, with the exception of Nannie Rolison who said no on the approval of the June 24, 2025, Board minutes.

Web Report: The Web Report for July 2025 was given to each Board Member.

STANDING REPORTS:

Engineer (Jerry Luker): See Addendum -- Engineer's Report. Topics discussed - Henry Morgan Road reported that Chad, Superintendent, believes line is not tied to 8-inch line on Kali-Oka and the line appears to be tied to old 6-inch water main with the work currently on hold. Waterline materials for line extension on Hwy 158: the waterline materials had been delivered to site and the property owner has agreed to construct the line collaborating with their engineer to obtain ALDOT permit. HCL, contractor, is going to install the waterline materials. Reported on the Mobile County ARPA Funds and the ADEM DWSRF Funds. Jerry Luker, Engineer, stated the County approved project change from the water well to water tank and that he had completed the plans submitting them to ADEM and Mobile County for review and approval. Bids are scheduled to be opened August 19th, 2025, at 2:00 PM at Kushla Water office. Reported work underway on the soil borings and geotechnical work with the cost being around \$8,000 to \$9,000 which the Board approved the cost at last board meeting.

The ADEM Drinking Water Construction Permit for the new water tank was submitted with the application fee to ADEM being \$1,960.

Attorney (Jay Ross): Reynolds Sorrell reported on legal matters.

Reported the Fire Hydrant Agreement with Saraland was signed and executed on July 10, 2025.

Water User Agreement: A motion was made by Nannie Rolison to approve the new Water User Agreement. Daryl Taylor seconded the motion and unanimously approved by the Board.

Rules and Regulations created to cover entire District including existing customers. Earl Hudson made a motion to approve the Rules and Regulations. The motion was seconded by Jennie Reese and unanimously approved by the Board.

Leak Adjustment Policy: A motion was made by Jennie Reese to approve the Leak Adjustment Policy and seconded by Erica Massey. The Board were all in favor to approve the Leak Adjustment Policy.

Superintendent (Chad Hennis) -- Report of June 2025

- Well 3 and 4: 17,963,611 gallons
- Water sold: 15,248,620 gallons
- Water loss: 8.7 %
- Service Leaks: Highway 45
Pine
- Number of Work Orders Completed: 35
- Number of AL811 Locates: 33
- All Bact-samples: Coliform Absent

Report on Henry Morgan Road -- Jerry Luker discussed earlier in the meeting with the Engineer's report.

Secretary/Bookkeeper

- Profit and Loss Report for June 30, 2025, was given to each Board Member.

William Andrews, Chairman, ask the Board to accept the Profit and Loss Report ending June 30, 2025, as printed. Earl Hudson made a motion to accept the Profit and Loss ending June 30, 2025, as printed and Erica Massey seconded the motion. The Board were all in favor to accept the Profit and Loss ending June 30, 2025, as printed with the exception of Nannie Rolison who said no.

Finance Committee Chairman (Earl Hudson):

- Opened June 17, 2025 CD (#1064.01) \$200,124.13 @ 4.25% 12 months -June 17, 2026

Office Assistant (Wendy Smith) – Report for June 2025

- Number of customers billed 06/01/2025: 2178 – \$106,273.81
- Number of payments received 06/01-06/30/2025: 1425- \$71,919.16
- Number of accounts with Late Penalty 06/16/2025: 362 - \$3,873.10
- Number of Bank Check payments received: 798- \$54,209.56
- Number of Cash payments received: 256- \$15,234.14
- Number of Credit Card/On Line payments: 436 - \$25,421.16
- Auto Draft Bank Payments: 19 - \$1,123.55

OLD BUSINESS –

- Fire Hydrant Agreement discussed earlier in the meeting.
- Progress Report given on the CUSI UB4 (billing software) upgrade.
- With the approval of the Water Leak Adjustment Policy, William Andrews, Chairman, announced contacted John Dees about the new policy and an adjustment was made to his large water bill.
- William Andrews, Chairman, announced contacted the landlord explaining that the Board approved a one-time forgiveness for the renter's large water bill.
- Committee Reports-
Erica Massey, Health & Safety Committee, presented a sheet on foods to reduce body heat in these extreme heat conditions.

Ms. Rolison stated the Budget Committee had a productive meeting and would be presenting reports soon.

NEW BUSINESS –

- William Andrews, Chairman entertained a motion for Election of Officers.
He stated we will start with nominations for Chairperson.
Earl Hudson made a motion to nominate William Andrews for Chairman. After his nomination, it was then asked of the Board were there any more nominations for Chairperson. With no other nominations we moved to the vote. Earl Hudson made a motion for William Andrews to be Chairman.
The motion was seconded by Jennie Reese. The Board were all in favor to approve William Andrews as Chairman.

Then the Board moved to the Vice Chairperson nominations. William Andrews made a motion to nominate Daryl Taylor for Vice Chairman. After his nomination, it was then asked of the Board were there any more nominations for Vice Chairperson. With no other nominations we moved to the vote. William Andrews made a motion for Daryl Taylor to be Vice Chairman. The motion was seconded by Earl Hudson and unanimously approved by the Board.

Then the Board moved to the Treasurer nominations. Daryl Taylor made a motion to nominate Earl Hudson for Treasurer. After his nomination, it was then asked of the Board were there any other nominations for Treasurer and with no other nominations we moved to the vote. Daryl Taylor made a motion for Earl Hudson to be Treasurer. The Board were all in favor to approve Earl Hudson as Treasurer.

Budget Committee-Jennie Reese made a motion to approve Nannie Rolison as Chairperson for the Budget Committee. The Board were all in favor to approve Ms. Rolison as Chairperson.

Health & Safety Committee-Jennie Reese made a motion to approve Erica Massey as Chairperson for the Health & Safety Committee. The Board were all in favor to approve Erica Massey as Chairperson.

Earl Hudson made a motion to implement providing funeral benefit of \$150 for a Board Member or an Employee who has a deceased immediate family member. The motion was seconded by Erica Massey and unanimously approved by the Board.

Motion to adjourn the Board Meeting was made by Earl Hudson. The motion was seconded by Jennie Reese and approved by the Board.

I, Jo Ann Marquis, do hereby certify that this is a true and accurate report of the meeting of Kushla Water District Board of Directors held on July 29, 2025.

<u>Jo Ann Marquis</u>	<u>8/14/2025</u>
Jo Ann Marquis, Secretary/Bookkeeper	Date